

22nd September 2026

Dear Parent/Carer,

Over the next 6 months your child will be working on applying for post-16 education. In Birmingham there are many options for students when applying for post-16 education. These include Sixth Forms, Colleges, Apprenticeships and Training. We will be doing our utmost in school to support your child with this process, starting with a range of assemblies from local post-16 providers over the coming weeks.

Careers Interviews

Mrs Matto, our in-school Careers Advisor, will meet with your child to discuss career paths and subjects that interest them. Following this, she will provide them with a range of information to support them in looking at a various options and making applications to Sixth Form, College and Apprenticeships.

Should you wish to join your child for their careers meeting please get in touch with myself, Mrs Field, Subject Leader for Careers, and we can arrange a meeting with Mrs Matto.

Parents' Role in Post-16 Education

Whilst applying for post-16 education it is your child's responsibility to do so, and their choice. As a parent, it is your role to:

1. Have discussions with your child about their interests and careers that they would like to try
2. Ensure your child has applied for more than one post-16 provider to provide them with a range of options available to them
3. Ensure your child attends interviews they may be called to on time
4. Engage with the Careers advice that is sent out through social media, on the website and handed to students in school
5. Encourage your child to log into & register with Unifrog; the online careers platform subscribed to by school www.unifrog.org
6. Use the Labour Market Information booklet LMI Guide LMI-Guide-MY-WAY-Into-The-World-Of-Work.pdf (bournvilleschool.org)

Should you have any queries, please do not hesitate to contact me.

Yours sincerely,



Mrs Rhian Field
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