

2nd September 2026

Dear Parents and Carers,

At our school, we believe that educational visits, enrichment activities and celebratory events provide valuable experiences that support students' personal development and reward positive attitudes towards learning.

To ensure that students make the most of these opportunities, we have established clear expectations regarding attendance, punctuality and behaviour. Eligibility to participate in school trips will be reviewed each term against the criteria below.

Trip Eligibility Criteria - To be eligible to attend school trips, students must meet the following standards:

Attendance & Punctuality Requirements: Years 8, 9 & 10: Minimum 92% attendance, Years 7 & 11: Minimum 96% attendance, no more than 10 late marks in a term

Behaviour Requirements: Fewer than 25 negative behaviour points in a term and no suspensions.

Additional Requirement for Year 11 Students

For Year 11 students, these expectations apply not only to educational trips but also to attendance at the Year 11 Prom.

In addition to the criteria above, Year 11 students must maintain:

100% attendance to Period 6 sessions whenever they are in school. Students who do not attend their scheduled P6 sessions will not meet the eligibility requirements for Prom and other reward activities.

These expectations are designed to encourage strong attendance, positive behaviour and good punctuality, all of which are essential for academic success and preparation for future education and employment.

We appreciate your support in helping your child meet these standards and look forward to celebrating their achievements through the many opportunities we offer throughout the year.

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**SILVER
AWARD**



If you have any questions regarding these expectations, please contact your child's Head of Year.

Yours faithfully,



Ms R Dhinsa
Head of Academy

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