

September 2026

Dear Parent/ Carer,

On Friday 23rd October, Year 10 GCSE Art students have the opportunity to visit The Ikon Gallery for the afternoon.

Over the course of the visit students will have the opportunity to have a tour of the gallery and take part in tasks designed to support them in improving their GCSE Art portfolios.

The students will travel by transport organised by Bournville School to the gallery at 11.40am and will return to school at approximately 3pm. Students need to wear full school uniform.

Students will also be expected to see their teachers on that day and arrange to catch up any work they miss during periods 3- 5.

Meals: If your child is entitled to a free school meal, they will be able to buy food at breaktime to take on the visit. If your child is not entitled to a free school meal, they will need to bring a packed lunch with them or purchase food from the canteen at breaktime. We recommend bringing plenty of snacks and drinks.

As this is an important element of the GCSE course, we have subsidised this trip as it is essential that all students attend, but we are asking for a £15 contribution from parents, payable via ParentPay.

Payment: payment can be made by debit or credit card online via ParentPay. Unfortunately, we can no longer accept cash or cheques in school. To pay for the trip, log in to your child's ParentPay account. The trip name will appear in 'Pay for other items'. Then click 'View details and pay'. When you have added the trip to your basket, click 'Pay now'. You will then be able to pay securely by credit or debit card. Parent Pay. If you would like your child to go on this trip, please pay £15 in Parent Pay

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by Friday 9th October. Please contact Miss Poole, in confidence, if there are any financial difficulties. Miss Poole's email address is h.poole@bournville.fmat.co.uk.

Trip Eligibility Criteria - To be eligible to attend school trips, students must meet the following standards:

Attendance & Punctuality Requirements: Years 8, 9 & 10: Minimum 92% attendance, Years 7 & 11: Minimum 96% attendance, no more than 10 late marks in a term.

Behaviour Requirements: Fewer than 25 negative behaviour points in a term and no suspensions.

Behaviour: Places are subject to the exemplary behaviour of your child as an ambassador of Bournville. Any breach in behaviour prior to the visit may result in your child being removed from the visit and the loss of any payments made for this trip. This includes any students who may be subject to exclusion from the academy.

Refunds: Any request for refunds will be subject to an overall review of the affordability of this trip by the academy. This is because some trips require the school to pay non-refundable deposits for items such as tickets, accommodation or coaches prior to the trip. If your child is unable to attend the trip at very short notice, then we may be unable to offer refunds. We trust that your child's medical information is up to date, if you believe they need updating please contact the school to update this information as soon as possible. Your child must bring any medication they require with them on the trip, or they will not be allowed to attend. Please return the attached permission slip and emergency contact sheet to Miss Walton by Friday 9th October. If you have any queries, please do not hesitate to contact the school on 0121 475 3881.

Please can you sign and return the permission slip to **Miss Walton in E9**.

Kind regards



Miss L Walton
Subject Leader Creative Arts, Design and Technology

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Reply slip

RE: Year 10 Ikon Gallery Tour and Workshop. Friday 23rd October

I wish my child: Form: to be allowed to take part in the above-mentioned visit and having read the information agree to him/her taking part. I understand that while the school staff in charge of the party will take all reasonable care of the students, they cannot necessarily be held responsible for any loss, damage or injury suffered to my child arising during, or out of, the school visit.

I declare that I have provided Bournville with up-to-date medical details for my child and if treatment is required, I hereby give permission for the staff in charge to act in loco parentis.

Signed: Parent/Carer

Date:

Please return to Miss Walton by Friday 9th October.

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