

Supporting Students with Medical Conditions Policy

Fairfax Multi-Academy Trust

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1. **Fairfax Multi Academy Trust Values**

- 1.1 Fairfax Multi-Academy Trust's (FMAT) policies and procedures are written in accordance with our statutory obligations. They also align to our mission to “enrich the lives and transform the futures” of the students we serve, whilst reflecting each of our values - excellence, dedication, ambition, integrity, and tradition.
- 1.2 We are fully committed to supporting Students with medical conditions so that they can access education in a way that is safe, flexible, and inclusive. As a Trust, we recognise that a child's health should not be a barrier to learning or to taking part fully in school life. We work closely with families, healthcare professionals, and academy staff to ensure that every pupil with a medical condition receives the care and support they need to thrive.
- 1.3 Fairfax Multi-Academy Trust is passionate about inclusive education and values the individuality of each student. We are committed to creating an environment where children with medical needs feel safe, understood, and empowered to achieve their full potential—academically, socially, and emotionally.

2. **Aims**

- 2.1 This policy aims to ensure that:
 - Students, staff and parents/carers understand how our school will support students with medical conditions.
 - Students with medical conditions are properly supported to allow them to access the same education as other students, including school trips and sporting activities.
- 2.2 The board of Directors will implement this policy by:
 - Making sure sufficient staff are suitably trained.
 - Making staff aware of students' conditions, where appropriate
 - Making sure someone is always available to support students with medical conditions.
 - Providing teachers (including supply staff) with appropriate information about this policy and specific students.
 - Developing and monitoring healthcare plans.
- 2.3 At (setting name) our aim is to ensure that all children and young people (CYP) with medical conditions, in terms of both physical and mental health, are properly supported in setting so that they can play a full and active role in setting life, remain healthy and achieve their academic potential.
- 2.4 We recognise that CYP may require ongoing support, medicines, or care while at setting to help them manage their condition and keep themselves safe and well.
- 2.5 We recognise the social and emotional implications Governord with medical conditions and will work in partnership with families, education, and health colleagues to support CYP to achieve the best outcomes possible.



3. Legal Duty

- 3.1 Statutory Guidance. In developing this policy, the setting has used the LA model policy and considered the principles and recommendations outlined in following statutory guidance documents:
- Supporting Students at setting with medical conditions (statutory guidance for governing bodies of maintained settings and proprietors of academies in England) DfE (December 2015) <https://www.gov.uk/government/publications/supporting-pupils-at-setting-with-medical-conditions--3>
 - The Equality Act (2010)
 - Special Educational Needs and Disabilities Code of Practice (2015) <https://www.gov.uk/government/publications/send-code-of-practice-0-to-25>
 - Statutory Framework for the Early Years Foundation Stage' https://www.foundationyears.org.uk/files/2017/03/EYFS_STATUTORY_FRAMEWORK_2017.pdf
 - Mental Health and behaviour in settings (2018) [https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/755135/Mental health and behaviour in settings .pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/755135/Mental_health_and_behaviour_in_settings_.pdf)
 - Guidance on the use of adrenaline auto-injectors in settings (2017) <https://www.gov.uk/government/publications/using-emergency-adrenaline-auto-injectors-in-settings>
 - Emergency asthma inhalers for use in settings (2014) <https://www.gov.uk/government/publications/emergency-asthma-inhalers-for-use-in-settings>
 - [Supporting pupils at setting with medical conditions](#)
 - [First aid in settings, early years and further education - GOV.UK](#)

4. Key Principles

- 4.1 Children and young people at our setting who have medical conditions should receive appropriate support to ensure they can participate fully in education and be included in all aspects of setting life, such as trips, residentials, and after-setting clubs.
- 4.2 We will work in partnership with LA education, health, and social care professionals, CYP and parents/carers to ensure that the needs of CYP with medical conditions in our setting will be properly understood and effectively supported.
- 4.3 We will establish support systems for children and young people with medical conditions at our setting, including ensuring that staff receive current and appropriate training.

5. Introduction

5.1 This policy outlines how support will be given to children and young people (CYP) with medical needs, covering both physical and mental health conditions, and explains the steps for effective implementation.

5.2 The policy covers:

- Roles and responsibilities within the setting and local authority, including a named person who has overall responsibility for policy implementation.



- The administration of medicines to CYP in setting and related record keeping.
- Procedures, resources, and staffing for first aid in setting.
- Training is provided for staff with the support of health and social care colleagues so that staff acquire confidence and knowledge to provide support to students.
- Identification of medical needs and record keeping.
- The role of Health Care plans for those CYP who need them. It identifies who is responsible for the development of Health Care plans in supporting CYP at setting with medical conditions.
- Arrangements to actively support CYP with medical conditions to participate in educational visits (day and residential) or in sporting activities.
- Considerations regarding emotional health or wellbeing concerns
- Medical emergency procedures.
- Managing the educational impact of medical needs

6. Roles and Responsibilities

6.1 The Governing Body /Trustees will ensure, through this policy, that arrangements are in place to meet the statutory responsibilities of the setting in supporting CYP with physical or mental health conditions, including:

- Policies, plans, procedures, and systems are properly and effectively implemented and regularly reviewed.
- Setting leaders collaborate with health and social care professionals, as well as children, young people (CYP), and their parents or carers, to ensure that CYP with medical conditions receive effective support for their needs.
- Arrangements take account of the individual CYP needs and how their medical condition impacts on their setting life.
- Staff are appropriately insured to deliver support to CYP.

6.2 The Principal will ensure that:

- Every staff member is informed of this policy, receives proper training, and clearly understands their responsibilities in carrying it out.
- Staffing levels are adequate for policy implementation, including emergencies and contingencies.
- Staff are appropriately insured to deliver support to CYP.
- A suitably qualified staff member is on hand to assist CYP with medical requirements during periods when regular staff are unavailable, and supply teachers receive thorough briefings regarding important details about allergies or physical and mental health conditions.
- The needs of children and young people (CYP) with medical conditions are clearly understood and effectively met by collaborating with relevant health and social care professionals, as well as Students and parents or carers.
- Where appropriate, Health Care plans for individual CYP are in place.
- Secure storage and proper maintenance of records are ensured, particularly those concerning medication administration.
- Blended approaches are used to support absence due to medical needs: [School attendance advice for schools and professionals | School attendance advice for schools](#)



[and professionals | Birmingham City Council](#)

6.3 Designated Health Needs Coordinator

6.3.1 The Principal ensures that there is a named member of staff responsible for the daily implementation of this policy.

In our setting the DESIGNATED HEALTH NEEDS (Medical Needs Coordinator) coordinator is:

.....

The list of our first aiders is kept.

.....

6.3.2 Our Health needs coordinator is responsible for:

- Provision for CYP with medical needs including provision of First Aid.
- Organizing the training for designated First Aiders and other staff as required.
- Development, quality assurance, and oversight of Health Care plans in collaboration with health professionals.
- Coordination of support for CYP with medical needs.
- Liaison with the SENDCo / Inclusion Lead to monitor and review medical needs identified in EHC plans.
- Working with Health and Safety leaders in a setting to address issues relating to child safety and wellbeing.
- Information sharing (with parental/carer consent) to ensure that staff working with children understand their medical needs.
- Regularly involve and consult both CYP and their parents or carers when reviewing and planning medical support arrangements within the setting.
- Act as a point of contact between the Setting and the Setting Nurse/other health care professionals where appropriate.

6.4 Setting Staff

- All staff should consider and make reasonable adjustments for the needs of CYP who have medical conditions.
 - All staff should familiarise themselves with the health needs of CYP.
 - Every staff member needs to be familiar with the procedures described in the CYP Health Care plan.
 - Staff should undertake and participate in training to achieve necessary competency/understanding to support CYP with medical conditions, if they are required to undertake that responsibility as part of their job role.
-
- Any staff member may be asked to provide support to CYP with medical conditions, including the administering of medicines, although they cannot be required to do so unless stated in their job role.
 - Staff who undertake responsibilities and or delegated health tasks within this policy are



also required to be covered by the setting insurance.

7. Support Services available to schools and settings in supporting CYP with Medical Needs

7.1 School Nurses

The setting nurse is a key link between educational settings and medical services and works in partnership to support families of CYP with medical needs. The setting nurse is responsible for notifying the setting when a CYP has been identified as having a medical condition which will require support in setting. In turn, the setting should notify the setting nurse when a CYP has been identified as having a medical condition requiring support if they learn of this from another source, such as the parent/carer.

7.1.2 School nurses work in partnership with settings and families to:

- Write health care plans for CYP and provide support for their implementation.
- Liaise with clinicians around individual CYP's health needs.
- Provide medical needs training for setting staff: asthma, anaphylaxis, diabetes awareness, epilepsy, and administration of buccal midazolam.
- Provide support for families where difficulties with setting attendance are related to health.
- Contribute to Safeguarding and Early Help processes.
- Provide input to holistic assessments for CYP with Special Educational Needs and Disabilities.

8. Other health professionals

Other healthcare professionals can offer guidance when specialised expertise is needed, and they are also available to help with Health Care plan training and development. The school nurse or Special School Nurse will be able to signpost the setting to the correct support required which may be from primary care or specialist nurses from secondary care.

9. The local Authority

8.1 The Local Authority liaises with partners in education, health and social care who provide support, advice, and guidance, including suitable training for setting staff.

8.2 The Local Authority must promote the physical and mental wellbeing of children and young people (CYP) and ensure that the support outlined in each individual Healthcare plan is delivered effectively. Local authorities also work with settings to support CYP with medical conditions to access educational provision.

9. School or Setting procedure following notification of a medical need

9.1 Information concerning medical needs will be collected from all CYP on admission to setting or setting will be notified by the setting nurse that a CYP has medical needs that require consideration at setting.

9.2 This will be followed up by (insert name of designated person) and further details



- obtained in consultation with parents/carers and relevant health professionals.
- 9.3 At the start of the setting year, a list should be given to setting or school nurse of the CYP who require a Health care plan.
 - 9.4 The setting and the school Nursing team will liaise with parents/carers and setting to draw up individual Health care plans for CYP where needed.
 - 9.5 Health Care plans should be reviewed by setting and any changes considered should be discussed with the setting/school nursing team. Any changes should not be done by the setting without health oversight and parental/carer approval.
 - 9.6 The Health Needs coordinator will ensure that class teachers and other relevant staff (e.g. lunchtime supervisors) are made aware of CYP medical conditions and medication and will have appropriate access to health care plans.
 - 9.7 The Health Needs Coordinator will ensure that catering staff are aware of CYP with food allergies and relevant care plans.
 - 9.8 Setting will ensure that when a CYP transfers to another setting that relevant details about the pupil's condition are shared with parental/carer consent and in line with GDPR.
 - 9.9 The Health Needs Coordinator will make Health Care plans readily available to those who need them.
 - 9.10 Health care plans must remain confidential from the public, though they should be readily available to authorized staff members.

10. Training

- 10.1 All setting staff attend annual training in the medical procedures Governord with specific conditions i.e. asthma, allergy, epilepsy and diabetes.
- 10.2 Advice and training are sought from health professionals when a CYP is admitted to setting for other health conditions.
- 10.3 Relevant members of setting staff attend mental health first aid training.
- 10.4 The setting maintains close links with Birmingham Setting Health Support Service / Special Setting Nursing Service for advice and training.
- 10.5 Trained staff in settings must maintain their competencies and be abreast of any updates in relation to relevant training.

11. Health Care Plans

- 11.1 A Health Care plan is sometimes known as a 'medical needs care plan' or 'Health alert card'. This document refers to the term "Health Care plan (HCP)."
- 11.2 A Health Care plan will be produced by the setting nurse team for any CYP with a medical condition that is long term and complex and which may require medical intervention from education staff. The Health Care plan will include:
 - Information about the CYP condition, special requirements, and medicines required.
 - What constitutes an emergency for the child and young person?
 - Specify who is responsible for each task and when those tasks should be completed and provide instructions for what actions to take if an emergency occurs.
- 11.3 Health Care plans will be updated by the setting nurse if evidence is provided by parents that CYP's needs have changed.



12. Children and young people

12.1 Children and young people are often best placed to provide information about how their condition affects them and should be fully involved in discussions as much as possible about their medical support needs. This will include encouraging CYP who are competent to develop their own independence in managing their own medicines and procedures as reflected in their health care plans.

If the child, parent or carer, and healthcare professionals agree a child is competent to manage their own medication and procedures, they will be encouraged to do so. This will be incorporated into the Health Care plan and supported by suitable storage and supervision arrangements.

13. Parents and Carers

13.1 As a setting, we will work in partnership with parents/carers to understand and support their CYP's physical and mental health needs.

13.2 To help us to do this, parents and carers should:

- Provide the setting with sufficient and up-to-date information about their child's medical needs and let the setting know immediately if their child's needs change.
- Work in partnership with the setting and health care professionals to develop and review their child's Health Care plan and follow agreed actions. e.g. provide medicines and equipment / emergency contact details.
- Keep children at home if acutely unwell or infectious for the recommended period.

13.3 For a CYP who requires medication during setting time, parents and carers must:

- Provide complete written and signed instructions for any prescribed medication (**Appendix 1**). Where the CYP travels on setting transport with guides, parents should ensure they have written instructions relating to any medication sent with the pupil.
- Renew any medication when supplies are running low and ensure that the medication supplied is within its expiry date.
- Deliver each item of prescription medication in a secure and labelled container as originally dispensed. Each item of medication must be clearly labelled with the child's name, name of medication, dosage, frequency of administration, date of dispensing, storage requirements, and expiry date. For over-the-counter medications such as paracetamol or antihistamines, parents or carers must write the dosage on the packaging according to the manufacturer's instructions and complete the parental agreement form.

14. Administering medication at setting

14.1 Prescription and non-prescription medicines will only be administered at school:

- When it would be detrimental to the students' health or school attendance not to do so **and**
- Where we have parents/carers' written consent

14.2 The only exception to this is where the medicine has been prescribed to the pupil without the knowledge of the parents/carers.



- 14.3 Students under 16 will not be given medicine containing aspirin unless prescribed by a doctor.
- 14.4 Anyone giving a pupil any medication that is not part of an ongoing treatment plan (for example, for pain relief) will first check maximum dosages and when the previous dosage was taken. Parents/carers will always be informed.
- 14.5 The academy will only accept prescribed medicines that are:
- In-date
 - Labelled
 - Provided in the original container, as dispensed by the pharmacist, and include instructions for administration, dosage and storage.

The academy will accept insulin that is inside an insulin pen or pump rather than its original container, but it must be in date.

- 14.6 All medicines will be stored safely. Students will be informed about where their medicines are at all times and will be able to access them immediately. Medicines and devices such as asthma inhalers, blood glucose testing meters and adrenaline pens will always be readily available to students.
- 14.7 Medicines will be returned to parents/carers to arrange for safe disposal when no longer required.
- 14.8 Controlled Drugs
- 14.8.1 [Controlled drugs](#) are prescription medicines that are controlled under the [Misuse of Drugs Regulations 2001](#) and subsequent amendments, such as morphine or methadone.
- 14.8.2 All controlled drugs are kept in a secure cupboard in the school office and only named staff have access.
- 14.8.3 Controlled drugs will be easily accessible in an emergency and a record of any doses used and the amount held will be kept.
- 14.9 Students managing their own needs
- 14.9.1 Students who are competent will be encouraged to take responsibility for managing their own medicines and procedures. This will be discussed with parents/carers, and it will be outlined in their Health Care Plan. Students should not carry medicines without it being written in their Health Care Plan and agreed with the school nurse team.
- 14.9.2 Students will be allowed to carry their own medicines and relevant devices wherever possible when agreed within a Health Care plan.
- 14.9.3 Staff will not force a student to take medicine or carry out a necessary procedure if they refuse but will follow the procedure agreed in the Health Care Plan and inform parents/carers so that an alternative option can be considered, if necessary.

15. First Aid

15.1 Designated members of staff at (name of setting) regularly undertake training in the administration of first aid. The minimum First Aid training required is below



<https://www.gov.uk/government/publications/first-aid-in-settings>

- A proportion of the staff trained will have received paediatric first aid training
- A supply of first aid materials is stored securely and used to replenish first aid boxes placed in each classroom and strategic positions around setting. "Best before" dates are regularly checked and items refreshed as needed.
- First aid materials are available for staff to use when taking CYP on visits outside of setting.
- The setting has a process to notify parents or carers if their child experiences an accident, either promptly by phone or verbally/in writing at the end of the day, depending on the nature of the incident.
- Injuries will be recorded in line with health and safety guidelines (see setting health and safety policy)
- Resources are available to protect staff from infection or contamination when dealing with accidents or personal care needs.
- A regular programme is followed to maintain sufficient qualified first aiders to ensure the safety of CYP and staff across the setting.
- A trained first aider accompanies all residential visits.

16. Intimate Care – Please see Intimate care policy for further information.

16.1 All CYP are entitled to safety, personal privacy, and being treated with respect and dignity. Staff involved in intimate care should be particularly sensitive to CYP's individual needs.

16.2 CYP will be involved in decision making around their intimate care and supported to achieve the highest level of independence possible given their age and abilities.

16.3 Arrangements for CYP's intimate care will be agreed in consultation with parents in line with setting intimate care policy and Local Authority advice and guidance.

17. Mental Health Conditions

17.1 Staff work closely with all mental health professionals to ensure the Students needs are met in setting. As a setting we will ensure that:

- There are systems and processes in place for identifying possible mental health needs, including routes to escalate and clear referral and accountability systems.
- All staff understand the risk factors Governord with mental health and wellbeing in order to provide timely and appropriate support.
- Staff will understand the most common mental health needs.

Our First aiders, pastoral and safeguarding teams will work closely to plan support for mental health needs of our Students.

18. Emergency Procedures

18.1.1 The setting will ensure that all staff know what action to take in the event of a medical emergency, including who to contact within the setting, how to contact emergency services



and what information to give.

- Procedures should be in place and understood by all staff about how to get help in an emergency first aid situation.
- A list of trained first aiders is maintained and made known to all setting staff.
- Health Care plans contain information on how emergency medication should be stored and administered.
- Notices about emergency aid are clearly shown to assist staff when they call for an ambulance.
- Emergency asthma inhalers and auto adrenaline injectors are available in (Insert Place) for children and young people who need prescribed medication but cannot access it during emergencies.
- There is a defibrillator on site, and staff have received training in its use in an emergency. (Please give details of care and servicing if defibrillator is present in setting or delete as appropriate)
- If a CYP needs to be taken to hospital, and their parent or carer is not immediately available, a member of staff will accompany them and will stay with them until a parent/carers arrives. Setting has procedures in place so that a copy of the CYP's medical /Health Care plan is sent to the emergency care setting with the CYP.
- For Critical Incidents contact: The Education Safeguarding Team: EducationSafeguarding@birmingham.gov.uk

19. Extra-curricular activities and external visits

19.1 In line with the Equality Act (2010), reasonable adjustments will be made to enable CYP with medical needs to participate fully and safely in before or after setting clubs, day trips, residential visits, sporting activities and other activities beyond the usual curriculum. Where needed, advice may be sought from relevant medical professionals to ensure the safety and wellbeing of CYPs engaging in external visits.

19.2 A risk assessment visit will be carried out prior to any external visit, including consideration for CYP with medical needs or significant mental health conditions. 19.3 Individual risk assessments for CYP with significant medical or mental health conditions will outline emergency procedures and be completed with and signed by parents. 19.4 All parents/carers of CYPs attending a setting trip or overnight visit will be asked for consent, together with up to-date information about medical requirements.

19.5 Leaders should be aware of how CYP's medical condition may impact their participation. Where CYPs are required to take medicine, arrangements should be made to administer and store them in accordance with this policy.

19.6 The responsible staff member will bring all relevant medical information, including the CYP's Health Care plan, on day and residential visits.

19.7 A named member of staff is responsible for first aid on the visit and for ensuring that CYP's medication is taken.



20. Record Keeping

20.1 The following records will be securely stored by setting as outlined in this policy.

- HANDSAM and incident recording system
- Health Care plans
- Asthma register
- A list of staff training, including regular training (e.g. asthma / anaphylaxis), settings qualified First Aiders, those who hold a pediatrics certificate and specialist training for particular conditions e.g. diabetes.
- Risk assessments
- Parental/carer permission for administration of medicines
- Records of medication given
- Record of intimate care interventions.

21. Unacceptable Practice.

21.1 In line with "Supporting Pupils at Setting with Medical Conditions" (2014) this setting considers it unacceptable practice to:

- Prevent CYPs from easily accessing their inhalers and medication.
- Assume that every CYP with the same condition requires the same treatment.
- Ignore the views of the CYP or parent/carer.
- Ignore medical evidence or opinion.
- Send CYP with medical conditions home frequently for reasons Governord with a medical or mental health condition or prevent them from staying for normal setting activities.
- Penalise a CYP for their attendance record if their absences are related to their medical condition, e.g. hospital appointments.
- Prevent CYPs from drinking, eating or taking toilet breaks whenever they need to in order to manage their medical condition effectively.
- Prevent CYP with medical conditions from participating in any aspect of setting life, including setting trips.

22. Complaints Procedure

Parents/carers' concerns should be directed, in the first instance, to the Health Needs Coordinator or Principal, where parents/carers feel their concerns have not been addressed, they should make a formal complaint via the setting's complaint procedure.



23. Appendices

Appendix 1: Sample Consent Form to Administer Medicines on setting site and off-site activities- Mainstream setting

Appendix 2: Record of medicine administered to an individual child

Appendix 3: Contacting the emergency services prompt poster

Appendix 4: Individual Health Care plan template



Appendix 1: SAMPLE Consent Form to Administer Medicines on Setting site and off-site activities

Setting staff will not give your child medication unless this form is completed and signed.

Dear Principal

I request and authorise that my child* be given/gives himself/herself the following medication: (*delete as appropriate)

Name of child		Date of birth	
Address			
Daytime Tel no(s)			
Group/Class/Form			
Medical Condition or Illness, and reason for medication			
Name of medicine:	N.B Medicines must be in their original container, and clearly labelled		
Special precautions e.g. take after eating			
Are there any side effects that the setting needs to know about		Dose	
Time of Dose		Maximum Dose (if applicable)	
Start Date		Finish Date	



I confirm that:

- I have received medical advice stating that it is, or may be in an emergency, necessary to give this medication to my child during the setting day and during off-site setting activities;
- I agree to collect it at the end of the day/week/half term (delete as appropriate) and replace any expired medication as soon as possible, disposing of any unused medication at the pharmacy;
- This medicine has been given without adverse effect in the past/ I have made the setting aware any side effects that my child is likely to experience, and how the setting should act if these occur (delete as appropriate);
- The medication is in the original container labelled with the contents, dosage, child's full name and is within its expiry date; and
- The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to setting staff administering medicine in accordance with the setting policy and my child's Care Plan. I will inform the setting immediately, in writing, if there is any change in dosage or frequency of the medication or if the medicine is stopped.

Signed (parent/Carer)	
Date	
Based on the above information the Head Teacher acknowledges that it is, or may be, necessary for your child to be given medication during setting hours Signed (Head teacher)	



Appendix 2: Sample Record of medicine administered to an individual child

Name of setting/setting	
Name of child	
Date medicine provided by parent	
Group/class/form	
Quantity received	
Name and strength of medicine	
Expiry date	
Quantity returned	
Dose and frequency of medicine	

Staff signature _____ Date

Signature of parent/carers _____ Date



Record of medicine administered to an individual child

Date			
Time given			
Dose given			
Name of member of staff			
Staff initials			

Date			
Time given			
Dose given			
Name of member of staff			
Staff initials			

Date			
Time given			
Dose given			
Name of member of staff			
Staff initials			

Date			
Time given			
Dose given			
Name of member of staff			
Staff initials			



Appendix 3: Contacting the emergency services Prompt Poster

Request an ambulance - dial 999, ask for an ambulance and be ready with the information below.

Speak clearly and slowly and be ready to repeat information if asked.

1. your telephone number
2. your name
3. your location as follows [insert setting/setting address]
4. state what the postcode is – please note that postcodes for satellite navigation systems may differ from the postal code
5. provide the exact location of the patient within the setting
6. provide the name of the child and a brief description of their symptoms
7. inform Ambulance Control of the best entrance to use and state that the crew will be met and taken to the patient
8. put a completed copy of this form by the phone



Appendix 4: Individual Health Care plan template

Please note that sometimes the Health Care plan is known as or referred to as an 'Alert Card' or 'Medical Needs Care plan'. We have used the term 'Health Care plan' as this is consistent with current government guidance. Schools should use the Health Care plans produced by the school nurses and medical professionals, not just write their own.

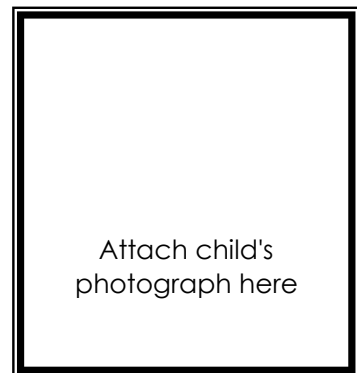
Individual Health Care plan

Name:

Date of birth:

Class:

Setting:



Emergency contact telephone numbers		
Name:	Home:	Mobile:
Name:	Home:	Mobile:
GP:		
Hospital contacts:		
Medical condition:		
Describe the condition and give details of individual symptoms:		
Treatment of symptoms:		
Care in an emergency:		
Special requests from parents:		



Parent/Carer Signature Print Name	
Setting Nurse Signature Print Name:	
Setting Staff Signature Print Name	

If this card is to be displayed anywhere other than in the class register, parental consent must be obtained

