

13th July 2026

Dear Parents and Carers,

As we approach the end of another successful academic year, I would like to take this opportunity to remind families of the importance of maintaining strong attendance right up to the final day of term.

It is a common misconception that the last week of school is less important than the rest of the year. The final days of term play a valuable role in every child's education. Teachers are still delivering meaningful learning experiences, celebrating achievements, helping pupils to reflect on this year and prepare for the next stage of their education. We recognise that some families may wish to begin holidays early. However, unless there are exceptional circumstances, leave of absence during term time cannot be authorised. Any unauthorised absence taken during the final week of term will be recorded accordingly.

As a school, we have a legal and safeguarding responsibility to ensure that every child receives a full-time education. Consistent attendance remains a key factor in academic achievement and wellbeing. We therefore ask all families to support the school by ensuring that pupils attend every day, including the final week and last day of term.

We acknowledge that the end of the school year can bring challenges for some families and children. Please remember that we are here to support you. If there are any concerns that may affect your child's attendance, wellbeing, or transition we encourage you to contact the school. Members of our pastoral and attendance team are available to meet with parents and carers before we break up for the holidays and would be happy to discuss any support that may be needed.

We are extremely proud of all that our pupils have achieved this year and look forward to celebrating these successes together before the summer break. Thank you for your continued support

Yours sincerely,



Serena McCormack - Attendance Manager

PART OF THE FAIRFAX MULTI-ACADEMY TRUST

E: POST@BOURNVILLE.FMAT.CO.UK | W: WWW.BOURNVILLESCHOOL.ORG | REGISTERED IN ENGLAND AND WALES COMPANY NO. 07661164



**SILVER
AWARD**

