

20th December 2023

Dear Parent/Carer

**RE: Invitation to Parent Forum**

Dear Parent / Carer

Bournville School encourages parents and guardians to be as involved with the school as much as possible. Indeed, we are grateful to those of you who have helped organise the Christmas Fayre! Another way to do this is by participating in the Parent Forum. The Parent Forum gives those involved the opportunity to represent all parents/carers regarding any matters they may want to raise with our School and to hear about schemes the School may be considering, or to contribute to policies and practice.

It will give parents and carers a relaxed and informal place to meet with staff to share their views on how things are going at the school and how we can improve. We are writing to warmly invite you to the second Parent Forum of this academic year, which will take place at the following time:

**Tuesday 16<sup>th</sup> January (9.00am-10.00am)**

If you are interested in joining the Parent Forum, please click on the link below by Friday 12<sup>th</sup> January and complete the form.

<https://forms.office.com/e/j2fXzY9aqqd>

This will enable us to prepare a suitable venue. We would like to encourage parents from both our primary and secondary provision to attend, newcomers are welcome. We will hold six Parent Forum meetings across the year and will vary the times of these meetings to ensure we accommodate all parents. In this meeting we look forward to updating you on the developments that have taken place in school recently. Co-produced with parents, I enclose the Parent Forum Terms of Reference which provides guidance on how meetings will be conducted.

We do hope you will join us!

Yours faithfully,



Mis H. Poole  
Assistant Principal