

8<sup>th</sup> December 2023

**Subject: Early Closure on the Last Day of Christmas Term**

Dear parents/carers

I hope this letter finds you well. I am writing to inform you of a positive change to our school day on Friday, December 22<sup>nd</sup>. I am pleased to share this exciting news with you, as it aligns with the plans of many local schools and businesses.

In the spirit of the upcoming unique and later than usual finish to term, so close to the holiday season, we, along with all schools and the central team in the Fairfax Multi Academy Trust (FMAT) have decided to adjust the school day on Friday, December 22<sup>nd</sup>.

The decision to align our schedule with other local institutions closing on this day aims to provide a more cohesive experience for our students and facilitate easier coordination for families on the last working day before the holiday season.

Here are the details of the revised schedule for Friday, December 22<sup>nd</sup>:

School will commence as normal at 8:30am and end after period 3 students will return to their form teachers and at 12:30pm they will be dismissed from school.

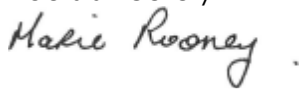
We understand the importance of family traditions and the joy that the holiday season brings. We hope that this adjustment will allow you and your family to make the most of this special time together.

The school will also provide packed lunches for all our Free School Meals students, and these will be available for collection from our school restaurant at break time. If your son or daughter is unable to leave the school at 12:30 pm the school will make arrangements to support your child until 3:00 pm. Any parents wishing to take this offer up, could we kindly ask you to inform reception no later than Tuesday 19<sup>th</sup> December.

If you have any questions or concerns regarding this change, please feel free to reach out to us at [post@bournville.fmat.co.uk](mailto:post@bournville.fmat.co.uk). We value your understanding and support as we strive to create a positive and enjoyable learning environment for our students.

Thank you for your continued partnership with Bournville School, and we wish you and your family a joyful holiday season when it arrives.

Yours sincerely



Miss M Rooney  
Principal