

15th May 2023

Dear Parent/Carer,

Year 10 Consultation Evening – Thursday 25th May 2023

I would like to invite you to attend our consultation evening on **Thursday 25th May 2023 from 4:00 pm – 6:30 pm**. This is an important evening which provides you with an opportunity to come into school, meet with your child's subject teachers and discuss the current progress and attainment of your child.

The school continues to use SchoolCloud, an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times for each subject teacher. If you would like to attend one of the revision sessions listed above, please ensure you do not book appointments during this time.

Appointments can be made from 8:00 am on Monday 15th May 2023 and will close at 4:00 pm on Wednesday 24th May 2023.

Should you wish to make any changes after this date please contact the school office. Please visit <https://bournvilleschool.schoolcloud.co.uk> to book your appointment. (A short guide on how to add appointments is included with this letter.)

Login with the following information:

- Parents title, first and surname
- Student's first name and surname
- Students date of birth

In addition to the short guide below is a link to a video which will give you additional information regarding how to use the system:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

If you do not have access to the internet, please contact the school office who can arrange an appointment to be booked for you.

Yours faithfully



Mr P Lowe
Head of KS 4