

13<sup>th</sup> September 2022

Dear Parent/Carer,

### **Welcome to the academic year 2022-23!**

We have had a really successful start back to school, with students settling well. As you would expect at the start of a new term, we have refreshed some of our operational procedures and we are very pleased with how students have responded.

In particular, we are emphasising the importance of 'professionalism', ensuring that students are developing the characteristics to be employable and to achieve their best. With this in mind, we must thank you for ensuring that students arrive to school on time, with the correct equipment and wearing smart uniform.

As I take on a larger role within the Trust, as Executive Principal of Smith's Wood Academy as well as maintaining my full commitment to the leadership of Bournville, I am most pleased to welcome additional capacity to the leadership team. Karen Cornell, our Trust Behaviour Lead will be in school Tuesdays and Thursdays in the role of Principal of School. We are lucky to have such an experienced practitioner to support the development of the school.

Indeed, we are ready for an excellent year ahead and in the remainder of this letter I am taking the opportunity to inform you of the key changes and priorities for this academic year.

### **Leading Parent Partnership Award (LPPA)**

We are determined to work more closely with parents for the benefit of students and have committed to completing the Leading Parent Partnership Award which will guide our strategy and ensure purposeful collaboration. As part of this work we recognise the importance of effective communication. Indeed, your input and feedback is extremely important to us, we will be holding a parent forum and parent survey this term, and if you would like to get involved please email [post@bournville.fmat.co.uk](mailto:post@bournville.fmat.co.uk) with 'parent forum' as the subject. You can also follow us on Twitter and Instagram, which along with our website are regularly updated with key information and highlights of what is happening around the school.

### **Changes to Behaviour Management**

As you know, we are working hard to improve our systems and processes across the Academy. There are some changes linked to our behaviour management system which we need to make you aware of.

- We are no longer using Class Charts to log student conduct. We have moved to a new system called Bromcom, which is used across the Multi Academy Trust. This system will help us work together more closely as a MAT. There will be a parent module launched this year so that you are able to view student conduct, as you could with Class Charts.
- The behaviour policy used by teachers is broadly the same as last year, however, we have introduced Pupil Restorative Meetings at the end of each day. If students receive a 'warning -3' in any lesson throughout the day, they will be required to attend a PRM at the end of the day for 20 minutes. Their class teacher who issued the PRM will meet with them to discuss how the situation will be avoided in the future and to ensure there is a fresh start in the next lesson. If a student received three 'warning -2' codes in a particular subject, they will be issued with a Department PRM with their class teacher.
- In line with new DfE guidance, we will be calling home if students reach -3 in any lesson, as this will result in removal from lesson – students will work in a different classroom.
- We have also reviewed the calendar for this year and have already booked six reward trips throughout the year. Students will be rewarded for earning positive behaviour points.

Please be advised there will be opportunity for you to discuss these changes with us in our first parent forum, details to follow.

## Enrichment

We are passionate about providing all of our students with as many opportunities outside of lessons, to enrich their experience of academy life. This year, we are looking to offer a vast range of clubs, activities and educational visits, to support your child to engage in new interests, develop skills, build confidence and, of course, nurture friendships. Please encourage your child to participate in the wider life of the school as much as possible. An extra-curricular timetable will be issued half-termly.

## Attendance

Excellent attendance and punctuality is a vital skill for future employment in what is likely to be a more competitive jobs market in future.

Your child's attendance target is between 100-97%. In order to ensure that every child has excellent attendance we will work with families to help resolve any issues, but we also work with Birmingham City Council to prosecute parents whose children's attendance is below the acceptable level. If attendance falls below 95% research tells us that students on average achieve 1 grade beneath their targets. If attendance falls below 90% the same research predicts a student will on average achieve 2 grades below their target.

Please:

- Ensure your child attends every day, on time, equipped and ready to learn.
- Ensure the school has up-to-date addresses and telephone numbers. We will contact you by text or by telephone if your child is absent or late and you have not contacted the school.
- If your child is ill, contact the school every day your child is absent.
- Ensure that medical appointments are made outside of school time.
- Do not book holidays in school time.
- Contact your child's form tutor (secondary) or class teacher (primary) if you are experiencing difficulty getting your child into school.

As ever, we do thank you for your support and look forward to working with you more closely over the next academic year.

With kind regards,



Miss M Green  
Executive Principal