

19th July 2022

Dear Parents/Carers

As we near the end of the academic year, we reflect back on a very positive year for Bournville School. Firstly, we are really pleased that the majority of the school year has been with students in school and that school operations are at last as they were pre-Covid. Staff are once again in faculty rooms and enrichment activities happening in abundance. Visitors, such as local MP, Steve McCabe, have given fantastic feedback on the quality of teaching and learning taking place in classrooms and as Ofsted stated in their inspection back in November, 'this is an improving school' that is 'well-led'. We are already looking ahead and planning with anticipation to what promises to be an excellent academic year starting in September.

Please find the practical information for an effective start to the new academic year below. We care about our students and have a real desire to ensure everyone fulfils their potential. For this to happen we need your support in upholding **high standards of discipline, uniform and personal responsibility**.

Return to School in September 2022

When students return to school in September, we will be staggering the start of the academic term, to ensure students have an effective induction. Please see the plan below.

Monday 5 th September	Staff Inset Day 1 – no students in school
Tuesday 6 th September	Staff Inset Day 2 – no students in school
Wednesday 7 th September	Only Y7 and Y11 in school: <ul style="list-style-type: none"> Year 7 arrival at 08.30am (form time till 11.00am, then normal school timetable) Year 11 arrival at 9.30am (form time till 11.00am, then normal school timetable)
Thursday 8 th September	All years in school as follows: Y11 – arrival 08.30, all students at Blackwell Court Y10 – arrival 09.00 – form time till 11.00am, then normal school timetable Y9 – arrival 09.45 – form time till 11.00am, then normal school timetable Y8 – arrival 10.30, form time till 11.00am, then normal school timetable Y7 – arrival 08.30, following the normal school timetable
Friday 9 th September	All students in at 08.30am – following the normal school timetable

Arrival and Departure

Please note all secondary students will use the **Griffins Brook Lane** entrance for arrival and departure. From September, there will be additional gates on the school grounds preventing access to Bronte building and the Hay Green Lane entrance, unless previously arranged with staff.

School bag and pencil case

As part of our work to prepare for September 2022, there will be an emphasis on **students taking personal responsibility for themselves and their equipment**. Students will need a school bag that will be able to house 5 exercise books. In a change to current practice, they will also need their own **pencil case**. This should include black and green pens, pencils, a ruler, sharpener and rubber. Students will need to take personal responsibility for their belongings and **must be equipped to learn every day without exception**.

Timings of the School Day

A reminder that following a consultation, and in line with government regulations, timings of the school day will alter with the school day now beginning 10 minutes earlier at 08.30am. The school day finishes at 3.00pm as usual.

Canteen & Food

We encourage all parents to **send their children to school having eaten a healthy breakfast**. We will also continue to offer every student a bagel each morning, provided by the National School Breakfast Programme. **This will continue to be free of charge. This will be available to students in the canteen at 8.00am.**

During social times, we will also have the school canteen running their usual service of hot and cold food. In order to purchase food from the canteen, students will need to have money 'loaded' onto their account via ParentPay. **Students will not be able to pay with cash.**

Student Conduct

We aim to provide the highest quality education by maintaining a disciplined, caring environment in which teachers can teach and pupils can learn.

We recognise that students thrive on praise and a variety of methods of rewards exist at Bournville School and in September we will be paying particular attention to:

- Postcards home praising exceptional work and conduct
- Public display of high-quality work

We ensure that students learn by insisting on three simple school rules, which are that students should always be ready, respectful and safe. 'Ready' means that students are at lessons on time with both the uniform and focus that communicates they're ready to learn. 'Respectful' means treating students and staff with appropriate courtesy and 'safe' refers to behaviour that avoids harming themselves, others and the school site.

Uniform

A school uniform, to make students feel part of the Bournville family, is incredibly important and the ability to wear uniform and dress professionally at all times is a vital skill that students will need when they enter the world of work. **For the avoidance of doubt, the items of uniform that all students must wear are:**

- Black polishable shoes – **trainers are not permitted**
- Professional black trousers/skirt – **jeans/leggings are not permitted**
- White shirt
- Bournville tie worn correctly
- Navy Jumper – **hooded tops are not permitted**
- Black Blazer with Bournville badge (badges can be bought directly from the school)
- A bag that will be able to hold at least 5 exercise books and a pencil case
- One small pair of studs only – all other jewelry is a health and safety risk.
- **No** long false nails. They are a health and safety risk. Students will be asked to remove them.

On arrival in September, pastoral staff will be checking uniform at the school gates and the **Bournville standard will be insisted upon. Action will be taken should students not meet our professional standards.**

For full uniform guidelines, please see the school website: [Bournville School Uniform – Bournville School](#)

Attendance

As you will be aware, this academic year has involved significant disruption to your child's education. It is even more important than ever that all children have excellent attendance upon returning to school. Furthermore, excellent attendance and punctuality is a vital skill for future employment in what is likely to be a more competitive jobs market in future.

Your child's attendance target is between 100-97%. In order to ensure that every child has excellent attendance we will work with families to help resolve any issues, but **we also work with Birmingham City Council to prosecute parents whose children's attendance is below the acceptable level.** If attendance falls below 95% research tells us that students on average achieve 1 grade beneath their targets. If attendance falls below 90% the same research predicts a student will on average achieve 2 grades below their target.

Please:

- **Ensure your child attends every day, on time, equipped and ready to learn.**
- Ensure the school has up-to-date addresses and telephone numbers. We will contact you by text or by telephone if your child is absent or late and you have not contacted the school.
- If your child is ill, contact the school every day your child is absent.
- Ensure that medical appointments are made outside of school time.
- Do not book holidays in school time.
- Contact your child's form tutor (secondary) or class teacher (primary) if you are experiencing difficulty getting your child into school.

Keeping Safe Over the Summer

We hope that all of our students and our families remain safe over the summer, whether that be online or in real life. Our website has two dedicated sections which contain information on how to support your child and how to keep your child safe, and links to organisations that can support children and families:

<http://www.bournvilleschool.org/academy-life/safeguarding/> and
<http://www.bournvilleschool.org/academy-life/student-wellbeing/>

Once again, I would like to thank staff for their boundless energy in supporting Bournville Students. As usual at this time of year we say goodbye to a number of staff who had given dedicated service to the school. We wish them well in the future.

The school term will finish on Thursday 21st July at the usual time of 3.00pm for everyone and we wish you a safe and happy holiday and look forward to seeing you all in September (7th September year 7 & 11 and 8th September years 8, 9 & 10).

Yours sincerely



Miss M Green
Principal