

21<sup>st</sup> June 2022

Dear Parent/Carer

We like to invite those pupils with special educational needs transferring to Bournville School in September to an **EXTRA Induction Morning** so that they can meet staff from the Developing and Supporting Learning Faculty (DSL). This will enable us to familiarise your child with the school site and also give us a better idea of your child's individual needs. This particular Induction Morning is in addition to the Induction Day being run for all New Year 7 pupils on Wednesday 6<sup>th</sup> July 2022.

We would therefore like to invite your son/daughter into school on **Wednesday 29<sup>th</sup> June at 9.00 am**. Please arrive in reception no later than 9.00am and Mr Merrick SENDCo or a member of his team will meet you.

**Please arrange for your child to be collected at 11:30 am from Reception** and ensure that you inform your child's Primary School that he/she will not be in school during this time. There will be an opportunity for **parents to meet with the SENDCO and his team from 11:30 – 12:00 pm** when you arrive to collect your child.

Please either email Miss Mills on [a.mills@bournville.fmat.co.uk](mailto:a.mills@bournville.fmat.co.uk) or complete the slip below to confirm whether your child will be attending and if you wish to meet the SENDCo and his team. If you have any questions please do not hesitate to contact us.

Yours faithfully,



Mr D Merrick  
SENDCo

X- \_\_\_\_\_

Dear Miss Mills,

I confirm that ..... **will /will not\* (please circle)** be attending the Extra Induction morning on **Wednesday 29<sup>th</sup> June** which will run from **9.00am until 11:30 am**.

I confirm that I **will/will not** stay to meet SENDCO at 11:30 – 12:00 pm.

CONTACT NUMBER: .....Name: .....  
(Just in case we need to contact you during the induction morning)

Signed: ..... Parent/Carer

Date: .....