

16<sup>th</sup> February 2022

Dear Parent/Carer

Year 11 Spring mock examinations will be taking place over a 2-week period, beginning on the 14<sup>th</sup> March 2022.

All students have been emailed a generic copy of the timetable, an individual timetable will also be given to all students.

A copy of the generic mock timetable has been attached to this email for your information.

The purpose of the mock examinations is to give students as much practice as possible as to what it will be like in the summer examinations, as well as to identify any gaps in knowledge and skills that will need to be filled by the end of the academic year. Students should see the mock's as a key learning experience on the journey to success in the summer examinations.

A summary of revision strategies is given below:

### Revision Strategy 1 – Create a revision timetable

Evidence from previous year groups has shown that those students who make the most progress in their learning are organised when it comes to revision.

### Revision Timetable



| Time  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|-------|--------|---------|-----------|----------|--------|----------|--------|
| 07:00 |        |         |           |          |        |          |        |
| 08:00 |        |         |           |          |        |          |        |
| 09:00 |        |         |           |          |        |          |        |
| 10:00 |        |         |           |          |        |          |        |
| 11:00 |        |         |           |          |        |          |        |
| 12:00 |        |         |           |          |        |          |        |
| 13:00 |        |         |           |          |        |          |        |
| 14:00 |        |         |           |          |        |          |        |
| 15:00 |        |         |           |          |        |          |        |
| 16:00 |        |         |           |          |        |          |        |
| 17:00 |        |         |           |          |        |          |        |
| 18:00 |        |         |           |          |        |          |        |
| 19:00 |        |         |           |          |        |          |        |
| 20:00 |        |         |           |          |        |          |        |
| 21:00 |        |         |           |          |        |          |        |
| 22:00 |        |         |           |          |        |          |        |
| 23:00 |        |         |           |          |        |          |        |




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- Setting goals for the mocks. What are you hoping to achieve in them? If you are going to achieve a grade 6 in the summer, what would be a good goal for the Spring mock examination in this subject?
- Prioritise subjects. Is there a topic/unit which you have missed or you don't quite grasp as quickly?
- Use the specifications on the exam board websites or any resources that have been given to you in class to identify priority areas.
- Discuss with your parents/carers to build in other activities and time away from revision. **This is really important!**
- Start revising early and have planned breaks.
- Revise in manageable chunks. Aim for 20/30 min blocks.



## Revision Strategy 4 – Using Subject Checklists/Creating Flash Cards

With all revision strategies, checking understanding before and afterwards is really important. Use the examination specifications or any knowledge organisers/checklists that you have been given to check how much you know.

Creating question and answer or summary flash cards is a good way of creating a portable revision tool.

### Question and Answer Flash Cards

Add a key question to one side of a piece of card and the answer to the other side. You can then use this resource to test/review your knowledge of key questions/topics. Below is an example from GCSE History.

**Example question – Why was there so little progress in medical treatments during the Renaissance?**

#### **Answer-**

- 1) The discoveries made were about the body and didn't impact upon treatments.**
- 2) The Church still had a lot of control over education and training**
- 3) Some of the traditional methods used to treat a patient did work so people saw little reason to change their methods.**

Flash cards can also be made which are one sided and include all the relevant information for one topic in a subject.

Any exam period can be stressful, but it is important to see it as a learning experience in preparation for the main exams. Well-being and health should always be paramount so please follow the guidance below:

**EAT** Make sure that you eat regular, balanced meals and stay hydrated.

**SLEEP** A lack of sleep can have a really negative impact on the amount of information that you can recall. Getting a good amount of sleep means that time spent revising can be efficient.

**EXERCISE and RELAXATION** Planning in exercise and times for relaxation should be part of the process when creating a revision timetable.

## Examination Regulations

The Joint Council for Qualifications (JCQ) issue instructions centres and students need to adhere to, to ensure examinations are administered consistently and securely. Failure to adhere to these instructions could adversely affect students.

Please see below links to all of the documents relating to Examinations taking place at Bournville School including Controlled Assessments.

[IFC-NE Assessments 2021 v4.pdf \(bournvilleschool.org\)](https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-NE_Assessments_2021_v4.pdf)

[https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-Coursework\\_Assessments\\_2021\\_v4.pdf](https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-Coursework_Assessments_2021_v4.pdf)

[https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-On-Screen\\_Examinations\\_2021\\_v3.pdf](https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-On-Screen_Examinations_2021_v3.pdf)

[https://www.bournvilleschool.org/wp-content/uploads/2021/11/Information-for-candidates-Privacy-Notice\\_21-22.pdf](https://www.bournvilleschool.org/wp-content/uploads/2021/11/Information-for-candidates-Privacy-Notice_21-22.pdf)

[https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-Written\\_Examinations\\_2021\\_v5.pdf](https://www.bournvilleschool.org/wp-content/uploads/2021/11/IFC-Written_Examinations_2021_v5.pdf)

<https://www.bournvilleschool.org/wp-content/uploads/2021/11/Unauthorised-Items-poster-2021.pdf>

<https://www.bournvilleschool.org/wp-content/uploads/2021/11/Warning-to-Candidates-20122.pdf>

## Absence

If students are unable to attend their exam they must call the school reception, 0121 475 3881 before the exam start time. We will require written confirmation to explain illness/extenuating circumstances.

## Drinks

Students may bring water to drink. The bottle needs to be clear with no labels.

## Miscellaneous

- All Equipment required for exams will be provided by Bournville School (Pens/Ruler/Calculator, etc).
- Candidates should use the toilet before they enter the exam room, students will be unable to leave the exam room during the first hour of an examination unless they have a toilet pass. It is disruptive for other students if they ask to leave the exam room during the exam.
- Please be aware when going to or leaving exam venues that other exams may be in progress - silence at all times!

### Unauthorised Items

Students are not permitted to take phones, earphones/pods, any electronic device, any watch smart, digital or analogue into the exam room. These items must be left in the lockable room with coats and bags or handed to the invigilator on entry to the examination room, the invigilator will put the item(s) in a clear folder with the students name and place at the front of the room.

Any student who is in breach of any of the examination rules will be disqualified from the mock examination and a phone call will be made to parents/carer.

Please contact the examination officer Audrey Baker-Smith on 0121 475 3881 Ext 1232 or email [a.baker-smith@bournville.fmat.co.uk](mailto:a.baker-smith@bournville.fmat.co.uk) if you have any queries or concerns.

Yours Faithfully



Miss M Green  
Head of Academy