

14<sup>th</sup> October 2021

Dear Parent/Carer,

We are making some changes to the way the school day begins, starting from Tuesday 19<sup>th</sup> October. The changes being made are to enhance the student experience each morning and ensure students have a space in school where they are able to be supported by our team.

From Tuesday, students arriving between 8am and 8.30am will only be able to access the site from the Griffins Brook Lane entrance. When students enter the site, they will be taken to the canteen, where they will be supervised by our pastoral team and a member of the Senior Leadership Team. Whilst in the canteen, students will be able to enjoy a free bagel, socialise with their friends and play board games which will be provided for them.

Students who wish to enter the site from the Hay Green Lane entrance are able to do so from 8.30am. Both entrances will then remain open until 8.50am. Tutor time begins at 08.40am each morning. Students are advised to be in from 8.30am so that they can get to their room on time without the risk of receiving a late mark. If students are not in tutor time by 8.40am they will receive a late mark.

Yours sincerely,



Mr D Thomas  
Assistant Headteacher