

19th July 2021

Dear Parents/Carers

As summer term draws to a close it is a chance to reflect on the year gone by and to prepare for the new challenges in September. It has been a difficult year, where we have needed our staff and children to be more resilient than ever in response to the pandemic. Our students have persevered and continued to be committed to their learning, which I am immensely proud of. In addition, our staff have worked tirelessly to ensure school is safe and lessons are of a high quality and purposeful for everyone.

As part of our work to prepare for September 2021, there will be an emphasis on **students taking personal responsibility for themselves and their equipment**. Students will be issued with equipment which they are expected to look after and bring into school every day. Students will need a school bag that will be able to house 5 exercise books and their pencil case and they will need to take personal responsibility for looking after their belongings. **Student must be equipped to learn every day without exception**. Similarly, the expectation will be that **home learning is the essential practice needed to consolidate in-class learning**. This could be at homework club or at home.

We care about our students and have a real desire to ensure everyone fulfils their potential. **For this to happen we need your support in upholding high standards of discipline, uniform and personal responsibility**.

As usual at this time of year we say goodbye to a number of staff who had given dedicated service to the school. We wish them well in the future.

Return to School in September 2021

When students return to school in September, we will be required to conduct two LFT Covid-19 tests with students. In order to facilitate this, we will be staggering the start of the school day, whilst making use of both entrances. Please see the plan below.

Monday 6th September

Arrival

- Year 7 and Year 11 will be the only year groups in on this day.
- **Y7 students to enter via the Griffins Brook Lane entrance at 8:40am.**
- **Y11 to enter via the Hay Green Lane entrance at 9.00am.**
- Students will be met at the gates by staff who will then escort the students to their homerooms.
- A breakfast bagel and a snack at breaktime will be provided by the school.

Departure

- **Y7 students will be dismissed via the Griffins Brook Lane entrance at 3.00pm.**
- **Y11 students will be dismissed via Griffins Brook Lane 3.00pm**
- Parents/carers will need to ensure arrangements have been made for students to be collected, and/or to make their own way home.

Tuesday 7th September – All Year groups

Arrival

- **Year 7 and 11** arrive at 8:40am via the Griffins Brook Lane entrance.
- **Year 10** arrive at 9.00am via Hay Green Lane entrance.
- **Year 9** arrive at 9.45am via Hay Green Lane entrance.
- **Year 8** arrive at 10.30am via Hay Green Lane entrance.

Departure

- All students will exit via the Griffins Brook Lane entrance at 3.00pm.

Wednesday 8th September & onwards – All Year Groups.

From **Wednesday 8th September** the arrangements for the start and end of the day, every day,- will be:

Arrival

- Year 7,9,11** arrive at 08:30 via the Griffins Brook Lane entrance.
- Year 8, 10** arrive at 08:30 via the Hay Green Lane entrance.

Departure

- All students will exit via the Griffins Brook Lane entrance at 3pm. They will be escorted to the gate by their class teacher. **Students are unable to leave via Bronte reception.**

Timings of the School Day

The timings of the school day will remain the same as this year, except for the removal of the staggered start and end to the day.

Time	Lesson
08:40	Registration
09:00	Period 1
10:05	Period 2
11:05	Break
11:30	P3
12:35	P4
13:35	Lunch
14:00	P5
15:00	School ends

Homerooms & Groupings

As with many organisations, the opportunity to rethink our procedures and systems has led to further efficiencies being made, and as a result, we will be keeping some of the changes made in response to COVID-19. **From September, we will be keeping homerooms so that students receive the majority of their lessons in their homeroom.** Students will be able to access specialist rooms for the arts, technology, PE and science.

Canteen & Food

We encourage all parents to **send their children to school having eaten a healthy breakfast.** We will also continue to offer every student a bagel each morning, provided by the National School Breakfast Programme. **This will continue to be free of charge. Students who request a bagel will be eat it in their homeroom as part of a 'family breakfast'.**

During social times, we will also have the school canteen running their usual service of hot and cold food. In order to purchase food from the canteen, students will need to have money 'loaded' onto their account via ParentPay. **Students will not be able to pay with cash.**

Student Conduct

We aim to provide the highest quality education by maintaining a disciplined, caring environment in which teachers can teach and pupils can learn.

We recognise that students thrive on praise and a variety of methods of rewards exist at Bournville School and in September we will be paying particular attention to:

- Postcards home praising exceptional work and conduct
- Public display of high-quality work

We ensure that students learn by insisting on three simple school rules, which are that students should always be ready, respectful and safe. 'Ready' means that students are at lessons on time with both the uniform and focus that communicates they're ready to learn. 'Respectful' means treating students and staff with appropriate courtesy and 'safe' refers to behaviour that avoids harming themselves, other and the school site.

We have piloted Class Charts with students and will be launching it with parents in September.

Uniform

A school uniform, to make students feel part of the Bournville family, is incredibly important and the ability to wear uniform and dress professionally at all times is a vital skill that students will need when they enter the world of work. **For the avoidance of doubt, the items of uniform that all students must wear are:**

- Black polishable shoes – **trainers are not permitted**
- Professional black trousers/skirt – **jeans are not permitted**
- White shirt
- Bournville tie worn correctly
- Bournville Jumper – **non Bournville jumpers and/or hooded tops are not permitted**
- Black Blazer with Bournville badge
- A bag that will be able to hold at least 5 exercise books and a pencil case
- One small pair of studs only – all other jewellery is a health and safety risk.
- **No** long false nails. They are a health and safety risk. Students will be asked to remove them.

We have shown some leniency this year due to the restrictions, however, **the above standard will be insisted upon in September and action will be taken should students not meet our professional standards.**

Attendance

As you will be aware, this academic year has involved significant disruption to your child's education. It is even more important than ever that all children have excellent attendance upon returning to school. Furthermore, excellent attendance and punctuality is a vital skill for future employment in what is likely to be a more competitive jobs market in future.

Your child's attendance target is between 100-97%. In order to ensure that every child has excellent attendance we will work with families to help resolve any issues, but **we also work with Birmingham City Council to prosecute parents whose children's attendance is below the acceptable level.** If attendance falls below 95% research tells us that students on average achieve 1 grade beneath their targets. If attendance falls below 90% the same research predicts a student will on average achieve 2 grades below their target.

Please:

- **Ensure your child attends every day, on time, equipped and ready to learn.**
- Ensure the school has up-to-date addresses and telephone numbers. We will contact you by text or by telephone if your child is absent or late and you have not contacted the school.
- If your child is ill, contact the school every day your child is absent.
- Ensure that medical appointments are made outside of school time.

- Do not book holidays in school time.
- Contact your child's form tutor (secondary) or class teacher (primary) if you are experiencing difficulty getting your child into school.

Keeping Safe Over the Summer

We hope that all of our students and our families remain safe over the summer, whether that be online or in real life. Our website has two dedicated sections which contain information on how to support your child and how to keep your child safe, and links to organisations that can support children and families: <http://www.bournvilleschool.org/academy-life/safeguarding/> and <http://www.bournvilleschool.org/academy-life/student-wellbeing/>

Once again I would like to thank staff for their boundless energy in supporting Bournville Students.

School will finish on Tuesday 20th July at 2.00pm for everyone and we wish you a safe and happy holiday and look forward to seeing you all in September (6th September year 7 & 11 and 7th September years 8, 9 & 10).

Yours sincerely



Miss M Green
Head of Academy