

Return to School in September 2020 [First week of September]

In order for students to become used to the changes that are being implemented, there will be a phased return of students from Wednesday 2nd September 2020. The first three days of term will be used to talk to students about the changes we have had to make, as well as become used to the new rules and routines which students will need to follow. The dates and timings of the phased return are detailed below.

Wednesday 2nd September - Year 7 Induction Morning.

Arrival

- Year 7 will be the only year group in on this day.
- Students to enter via the Griffins Brook Lane entrance at 08:40.
- Students will be met at the gates by staff who will then escort the students to their rooms.
- Breakfast and a snack at break time will be provided by the school.

Departure

- Students will be dismissed via the Griffins Brook Lane entrance at 11:30.
- Parents/carers will need to ensure arrangements have been made for students to be collected, or given permission to walk home.

Thursday 3rd September – Year 7, Year 10 & Year 11.

Arrival

- **Year 7** arrive at 08:40 via the Griffins Brook Lane entrance.
- **Year 11** arrive at 09:50 via the Griffins Brook Lane entrance.
- **Year 10** arrive at 11:15 via the Griffins Brook Lane entrance.
- Students will be met at the gate by staff and escorted to their room.

Departure

- All students will exit via the Griffins Brook Lane entrance.
- **Year 7** will be dismissed at 14:50.
- **Year 10** will be dismissed at 15:00.
- **Year 11** will be dismissed at 15:10.

Friday 4th September – All Year Groups.

Arrival

- **Year 7** arrive at 08:40 via the Griffins Brook Lane entrance.
- **Year 10** arrive at 09:00 via the Hay Green Lane entrance.
- **Year 11** arrive at 09:00 via the Griffins Brook Lane entrance.
- **Year 9** arrive at 09:45 via the Griffins Brook Lane entrance.
- **Year 8** arrive at 11:15 via the Hay Green Lane entrance.

- Students will be met at the gate by staff and escorted to their room.

Departure

- All students will exit via the Griffins Brook Lane entrance.
- Year 7 will be dismissed at 14:50.
- Year 8 will be dismissed at 14:55.
- Year 9 will be dismissed at 15:00.
- Year 10 will be dismissed at 15:05.
- Year 11 will be dismissed at 15:10.

Structure & Organisation of the School Day from September 2020

We have made some small alterations to the structure of the school day in order to keep students and staff safe. The changes we have made are based on guidance published by the DfE. The changes we have made will be explained below.

Homerooms & Groupings

The DfE guidance states that we must keep students in a Year group 'bubble'. For example, this means that students in Year 11 can mix with other students in their year group, but cannot mix with students from other year groups. This rule applies for all year groups. The guidance also states that where possible, students are kept in smaller 'class bubbles' within their own year group. In response to the guidance we have planned to keep students in class bubbles of approximately 30 students. Students will be in these bubbles all day and be allocated a 'homeroom'. The class bubble will remain in their homeroom for tutor time and lessons, which means teachers will visit the rooms in order to deliver lessons. By implementing this procedure, we can ensure students remain in small bubbles for as much of their time in school as possible. The only time students will be out of their class bubble will be during outdoor break, and when participating in one of their 'option subjects'. Students will find out their homeroom on the first day they arrive at school.

Start & End of the School Day

The starts/ends of days will need to be staggered in order to reduce the number of students arriving to school at the same time. From **Monday 7th September** the arrangements for the start and end of the day will be:

Arrival

- **Year 7** arrive at 08:30 via the Griffins Brook Lane entrance.
- **Year 8** arrive at 08:30 via the Hay Green Lane entrance.
- **Year 9** arrive at 08:40 via the Griffins Brook Lane entrance.
- **Year 10** arrive at 09:00 via the Hay Green Lane entrance.
- **Year 11** arrive at 09:00 via the Griffins Brook Lane entrance.

Departure

- All students will exit via the Griffins Brook Lane entrance.
- **Year 7** will be dismissed at 14:50.
- **Year 8** will be dismissed at 14:55.
- **Year 9** will be dismissed at 15:00.
- **Year 10** will be dismissed at 15:10.
- **Year 11** will be dismissed at 15:15.

Timings of the School Day

There have been small changes to the timings of the school day:

- As Year 10 & 11 are starting their school day later, they will finish slightly later and have tutor time at the end of the day.
- Periods 1 and 3 have been extended by five minutes in order for staff to move to their next 'bubble' on time. Students will be supervised by non-teaching staff whilst the teachers move on to their next lesson.
- Students will have one indoor break and one outdoor break. This is to ensure that each year group bubble has sufficient space outside. Each year group will have their own allocated zone outside.

Timings	KS3	KS4
08:40	Registration (staggered entrance)	
09:00	Period 1	Period 1
10:05	Period 2	Period 2
11:05	Break – Outdoor	Break - Indoor
11:30	P3	P3
12:35	P4	P4
13:35	Lunch – Indoor	Lunch - Outdoor
14:00	P5 (staggered dismissal)	P5
15:00		Reg – Dismissal (staggered)

Canteen & Food

We encourage all parents to send their children to school with a packed lunch. We will not be opening our canteen in the usual way, but will be running a minimal service as outlined below.

- Students who wish to purchase food from the canteen will be able to buy a packed lunch. The packed lunch will contain a sandwich, snack/fruit and a drink. This will cost £2.40 per day. Students will be able to choose from three options and will pre-order their packed lunch a day in advance.
- In order to purchase food from the canteen, students will need to have money 'loaded' onto their account via ParentPay. Students will not be able to pay with cash as we are going to be running a cash-less system.
- Students who are entitled to free school meals will be given a packed lunch as described above.
- Food ordered from the canteen will be delivered to the homerooms before break time. Students can decide if they wish to eat their food at break or lunch.

We will also be providing every student with a bagel each morning. This will be free of charge. Students will eat their bagel in their homeroom as part of a 'family breakfast'.

PE

To help encourage all of our students to socially distance we are requesting that when a student has PE, they arrive in school wearing their PE top, school blazer, school shoes and black tracksuit bottoms. Students will need to bring their trainers with them in their school bag. These measures will help reduce the need for students to change within a confined area.

The black tracksuit bottoms must be purchased from Clive Marks. The item is referred to as '**Akoa pro track pants**' in black and are available at a cost of £17.99. [<https://www.clivemark.co.uk/akoa-pro-track-pants.html>].

When a student does not have PE they are expected to wear their school uniform as normal.