

11th October 2019

Dear Parent/Carers

Year 11 Parents' Evening – Tuesday 22nd October 2019, 3:30 -6:30pm.

I would like to take this opportunity to invite you to our upcoming Year 11 Parents' Evening on **Tuesday 22nd October** which will have a focus on preparation for the forthcoming mock examinations.

Before your individual meetings with teachers, there will be a presentation with the Associate Assistant Headteachers of English, mathematics and science outlining how you can help your child meet the challenges of the year ahead and succeed. This will take place between **3:30 pm – 4:00pm** in the PPC. All parents are welcome to attend.

The individual subject appointments will take place in the Elgar Building, from **4:00 – 6:30 pm**. You will have the opportunity to speak to your child's teachers and discuss how you can support their learning. Teachers will inform you where your child is in terms of their current performance and what they need to do in order to reach, or exceed, their targets. As such, your attendance along with your child is imperative.

Appointments with teachers can be made through our online booking system. The system is accessed via the link in the "Parent Information" section of our website or by going to <http://web.bournville.bham.sch.uk>. Should you not have access to the internet, your child's teachers can still book appointments for them.

On arrival, please sign in at the main reception which can be accessed through the car park situated off Hay Green Lane.

Please sign the slip to indicate your intention and return it to your child's form teacher.

I look forward to meeting you.

Yours sincerely,

Mr P Lowe
Head of Year 11

REPLY SLIP (**please return by Friday 18th October to your child's form tutor**)

STUDENT'S NAME _____ FORM _____

*I will be attending the parents' evening on Tuesday 22nd October 2019

*I will be unable to attend the parents' evening on Tuesday 22nd October 2019

**Please delete as applicable*

Signed: Parent/Carer

Date: