

1st September 2020

Dear Parents/Carers

Re: Update Regarding Reopening of School in September

We hope that you all continue to stay safe and well. Please find below a reminder of our opening arrangements for students and an update on face masks.

Return to School:

Students will be expected to wear full school uniform every day.

In order for students to become used to the changes that are being implemented, there will be a phased return of students from **Wednesday 2nd September 2020**. The first three days of term (Wednesday, Thursday and Friday) will be used to talk to students about the changes we have had to make, as well as for them to become used to the new rules and routines which students will need to follow. The dates and timings of the phased return are detailed below.

Wednesday 2nd September - Year 7 Induction Morning.

Arrival

- Year 7 will be the only year group in on this day.
- Students to enter via the Griffins Brook Lane entrance at 08:40.
- Students will be met at the gates by staff who will then escort the students to their rooms.
- An optional breakfast bagel and a snack at break time will be provided by the school.

Departure

- Students will be dismissed via the Griffins Brook Lane entrance at 11:30.
- Parents/carers will need to ensure arrangements have been made for students to be collected, or given permission to walk home.

Thursday 3rd September – Year 7, Year 10 & Year 11.

Arrival

- **Year 7** arrive at 08:40 via the Griffins Brook Lane entrance.
- **Year 11** arrive at 09:50 via the Griffins Brook Lane entrance.
- **Year 10** arrive at 11:15 via the Griffins Brook Lane entrance.

On arrival all students should go to Elgar Hall.

Departure

- All students will exit via the Griffins Brook Lane entrance.
- **Year 7** will be dismissed at 14:50.
- **Year 10** will be dismissed at 15:00.
- **Year 11** will be dismissed at 15:10.

Friday 4th September – All Year Groups.

Arrival

- **Year 7** arrive at 08:40 via the Griffins Brook Lane entrance.
- **Year 10** arrive at 09:00 via the Hay Green Lane entrance.
- **Year 11** arrive at 09:00 via the Griffins Brook Lane entrance.
- **Year 9** arrive at 09:45 via the Griffins Brook Lane entrance.
- **Year 8** arrive at 11:15 via the Hay Green Lane entrance.
- Students will be met at the gate by staff and escorted to their room.

Departure

- All students will exit via the Griffins Brook Lane entrance.
- Year 7 will be dismissed at 14:50.
- Year 8 will be dismissed at 14:55.
- Year 9 will be dismissed at 15:00.
- Year 10 will be dismissed at 15:05.
- Year 11 will be dismissed at 15:10.

Updated Guidance on Face Coverings

In line with newly published government guidance on face coverings in schools, our advice to parents and students is that we do not advise that students wear face coverings in school, however secondary students will be allowed to wear an appropriate face covering (i.e. a mask made of plain material) in corridors only should they wish. Students should ensure that their hands have been washed or sanitised when putting on or taking off the mask and that when not being worn it is kept in a sealable plastic bag. Masks that get wet should be disposed of.

Yours faithfully

Miss M Green
Head of Academy