



Dear Year 11 Student,

I am writing to remind you that your GCSE results day is:

Thursday 24th August 2017

Your GCSE results will be available for collection from Elgar Hall between 9.00am and 10.30am. There will be members of staff there to discuss your results with you and answer any queries or questions you may have.

If you are unable to collect your results in person then you can either:

- Provide an A4 stamped, self-addressed envelope by Friday 21st July to Mrs Khan and your results will be posted to you on results day; or
- You can nominate a responsible adult to collect your result on your behalf. You must name the adult in the letter authorising them to collect your results and they **MUST** be able to provide supporting identification when making the collection.
PLEASE NOTE that the adult is not permitted to open the results on school premises, the results are the property of the student.

Please note that formal examination certificates will not be available until 14th November 2017. Please contact the school reception allowing 24 hours' notice before collection.

You will also be able to collect any hoodies and yearbooks you have previously ordered from Miss Freezer.

We look forward to seeing you then

Ms C A Cross

Assistant Headteacher