



Course Information – September 2011

Course Title BTEC First Extended Certificate in Business

Level 2

Awarding Body Edexcel

What is the content of the course?

Unit 1 Business Purposes
Unit 2 Business Organisations
Unit 3 Financial Forecasting for Business
Unit 4 People in Organisations
Unit 11 Customer Relations in Business

How is the course assessed?

	%	Details:
End of course exams	0	N/A
Modular exams	0	N/A
Controlled Assessment	0	N/A
Portfolio	100	N/A

How is this course delivered?

The course is taught through a mixture of theory lessons and students working independently to a brief.

What are the entry requirements?

Students must have shown good commitment to their studies.
(Successful completion of their ICT coursework may demonstrate this)

What skills are useful for success on this course?

Ability to synthesise information
Analysis
Decision making
Evaluative thinking
Research and planning
Working independantly
Literacy
Numeracy
ICT

What opportunities will success on this course give me?

This course provides progression to Sixth Form studies. It lays an appropriate foundation for further study of Business or related subjects at Advanced level. Business is recognised as being a good general qualification which develops a wide range of skills, all of which are valued both in further and higher education as well as by employers in all sectors of the economy. Business works well with most other subjects. The options are limitless...there are a world of jobs in the world of business!