

8th March 2010

Dear Parent/Guardian

Year 11 Parents Consultation – Monday 22nd March

I am writing to invite you to attend the evening for parents of Year 11 pupils. This will take place in the Elgar Building on Monday 22nd March. Staff will be available between 3.30 and 6.00 p.m. to discuss with you the progress of your son/daughter. We consider these meetings very important and hope that you will be able to attend.

We shall be using the appointments system. Your son/daughter should approach the members of staff who teach him/her and make an appropriate appointment with them, using the grid provided. Unfortunately we have to limit interviews to five minutes each. It will make the evening run more smoothly if pupils ensure that, wherever possible, there is at least a five minute gap between interview times to allow parents time to move from one member of staff to the next.

During the evening staff will be available from the Sixth Form centre to talk to students regarding opportunities in the Sixth Form.

May I remind you that there is insufficient parking space around the main school buildings. There is ample parking on the tennis courts, situated between the two school buildings off the main drive.

Please sign the slip to indicate your intention and return it to your son/daughter's form teacher.

Yours sincerely,

Mr L Chadwick
Year 11 Student Progress Leader

<u>SUBJECT</u>	<u>MEMBER OF STAFF</u>	<u>TIME OF INTERVIEW</u>
1st Diploma in Business		
Additional Science		
Art		
Business Studies		
Catering and Hospitality		
CoPE		
Creative Studies		
Dance		
Drama		
English		
Food		
French		
Geography		
Graphics		
Health and Social Care		
History		
Information Technology		
Law		
Mathematics		
Media Studies		
Music		
Music Technology		
Performing Arts		
Philosophy and Ethics		
Physical Education		
Resistant Materials		
Science		
Spanish		
SportBTEC		
Form Tutor		

REPLY SLIP (please return by Friday 19th March to your son/daughter's Form Tutor)

PUPIL'S NAME: FORM:

- *I will be attending Parents consultation on 22nd March 2010
- *I will be unable to attend Parents consultation on 22nd March 2010

**Please delete as applicable*

Signed: Parent/Guardian
Date: